

This checklist will be used by auditors in reviewing your course. We provide the checklist here to aid instructors in performing self-audits of General Education for all designations. General Education courses have three targeted student learning outcomes: content, critical thinking, and communication.

General

Y/N Is the General Education designation stated in the syllabus?

Y/N Are reading lengths/word counts/page counts provided for each assigned reading?

Y/N Are the time lengths provided for each assigned multimedia/audio-visual item?

Y/N Is there a weekly course schedule that includes sufficient detail to determine the topics or themes, brief summary of the content, assigned material, other assignments, due dates, and assessments?

Content

Y/N Does the weekly schedule indicate that one or more of these content goals are being met throughout the course?

Y/N Do the assessment methods test students' ability to demonstrate these content goals?

What assessment methods are used to test students' ability to demonstrate these content goals?

- Quizzes
- Written Papers (posts, reports/research papers, or essays)
- Projects
- Exams
- Presentations
- Other _____

How often are students assessed on their ability to demonstrate these content goals for all assessment methods combined?

- Weekly
- Bi-weekly
- Monthly

- Other _____

Critical Thinking

Y/N Does the weekly schedule indicate that one or more of these critical thinking goals are being met throughout the course?

Y/N Do the assessment methods test students' ability to demonstrate these critical thinking goals?

What assessment methods are used to test students' ability to demonstrate these critical thinking goals?

- Quizzes
- Written Papers (posts, reports/research papers, or essays)
- Projects
- Exams
- Presentations
- Other _____

How often are students assessed on their ability to demonstrate these critical thinking goals for all assessment methods combined?

- Weekly
- Bi-weekly
- Monthly
- Other _____

Communication

Y/N Does the weekly schedule indicate that one or more of these communication goals are being met throughout the course?

Y/N Do the assessment methods test students' ability to demonstrate these communication goals?

What assessment methods are used to test students' ability to demonstrate these communication goals?

- Quizzes

- Written Papers (posts, reports/research papers, or essays)
- Projects
- Exams
- Presentations
- Other _____

How often are students assessed on their ability to demonstrate these communication goals for all assessment methods combined?

- Weekly
- Bi-weekly
- Monthly
- Other _____